



Athens Campus Dual Credit Enrollment Policies

To be eligible for the Dual Enrollment program at Piedmont University a student must:

- Be enrolled as a junior or senior high school student* in a public or independent high school or home study program.
- Apply and be accepted through the Undergraduate Admissions process.
- Have a 3.0 or higher grade point average (GPA) in their high school coursework.
- Submit a completed and signed Dual Enrollment Recommendation form.

*The State of Georgia allows sophomores to enroll in dual enrollment courses only after earning at least a 1200 SAT or 26 ACT score

Qualified students accepted to the University:

- Are required to sign a statement permitting college officials to speak with parents and school officials in all matters regarding the student's enrollment.
- May take a maximum of 15 credit hours per semester, with a maximum of 30 hours total. Courses must be on the list of approved courses from the state of Georgia. If a Dual Enrollment student chooses to take a course not approved by the state, enrolls in more than 15 credit hours in a given semester, or exceeds 30 total credit hours, the student will be charged the typical undergraduate per credit hour tuition rate. Dual Enrollment students are not eligible for financial aid. DE students are typically not eligible to take evening, hybrid, or online courses.
- Who wish to drop, add, or withdraw from a course must first receive approval from their high school counselor or homeschool administrator.

Memo

To: Current and Prospective Dual Enrollment Students
From: Piedmont University's Office of Undergraduate Admissions
Date: April 26, 2024
Re: Dual Enrollment Process

APPLICATION PROCEDURES FOR DUAL ENROLLMENT STUDENTS

***Previously accepted dual enrollment students who are in good academic standing and returning for successive semesters may skip Steps 1, 2, and 3.**

STEP 1: Carefully read through Piedmont's requirements and policies regarding Dual Enrollment. If you and your high school counselor or homeschool administrator agree that this opportunity will be a good fit for you, please continue.

STEP 2: Complete an admissions application. Online applications are available at www.piedmont.edu/admission-aid/apply/

STEP 3: Submit official high school transcripts and SAT/ACT/Accuplacer scores (if available). Please have your counselor submit transcripts electronically, either to ugrad@piedmont.edu or through GA Futures. Transcripts may also be mailed to: Office of Undergraduate Admissions, Piedmont University/ PO Box 10/ Demorest, GA/30535. Screenshots of test scores may be accepted if name and test information appear on the same page. Official testing results may also be submitted.

STEP 4: Submit the Dual Enrollment Recommendation form, with the required signatures. This may be done electronically or by mail, using the addresses above.

STEP 5: Students must go online to www.gafutures.org to complete the Georgia Dual Enrollment program application forms. They must be filled out completely, listing what courses the student has permission to take. The deadline for completing these online forms is **August 31st for the Fall semester and January 31st for the Spring semester.**

STEP 6: High School counselor or Home School administrator must certify students through www.gafutures.org.

STEP 7: The dual enrollment academic advisor will help students register for classes.

STEP 8: Attend the Dual Enrollment Orientation, usually held the week before classes begin. Students will be notified via email and/or mail about the date and time.

Piedmont University - Athens

Dual Enrollment Recommendation Form – Spring 2025

Student name: _____ High school graduation year: _____

Please indicate the student’s aptitude for success at Piedmont in these areas:

	Strongly Agree	Agree	Neither Agree Nor Disagree	Disagree	Strongly Disagree
The student demonstrates strong academic performance in their high school coursework.	1	2	3	4	5
The student demonstrates the appropriate work ethic and time management skills to manage multiple academic demands.	1	2	3	4	5
The student demonstrates the maturity and independence necessary to succeed in a college-level course.	1	2	3	4	5
The student demonstrates perseverance in the face of academic challenges.	1	2	3	4	5
The student has a clear understanding of the specific course(s) they are applying for and the relevance to their academic goals.	1	2	3	4	5

Name of high school (or indicate homeschool): _____

Signature of school official or homeschool administrator: _____

Signature of parent: _____

Dual Enrollment Class List, Spring 2025 (Athens Campus)

Course Schedule may be found at:

<https://selfservice.piedmont.edu/Student/Courses/>. Please check which section will fit your schedule.

STUDENT NAME _____ (print)

Course #	Course Name	Prereqs	Day/Time
BIOL 2110	Human Anatomy and Physiology II	BIOL-1101	Tu Th, 9:30-10:45
BIOL 2110L	Human Anatomy and Physiology II	BIOL-1101	Th, 12:00-2:00
BUSA 2000	Business Communication		Online asynchronous
BUSA 2200	Principles of Marketing		Online asynchronous
BUSA 2210	Intro to Macroeconomics		Online asynchronous
EDUC 1199	Introduction to Education	ENGL 1101	Online asynchronous
ENGL 1102	Literature and Composition	ENGL 1101	Tu Th, 8:00-9:15
ENGL 2220	Ethnic American Literature	ENGL 1101/1102	Online asynchronous
ENGL 2222	Intro. to Film	ENGL 1101/1102	M F, 8:00-9:15
FRSC 1101	Criminalistics		Online asynchronous
HSCS 1105	Medical Terminology		Online asynchronous
HSCS 2210	Basic Nutrition		Online asynchronous
MATH 1100	College Algebra	ACT Math > 22 or SAT Math >540	Online asynchronous
PHYS 1012	Physical Science II		Online asynchronous
POSC 1101	American Government		Online asynchronous
PSYC 2290	Human Growth and Development		Online asynchronous
SPAN 1102	Elementary Spanish II	SPAN 1101	Tu Th, 9:30-10:45
SOCI 2210	Social Problems		Online asynchronous